



Lake Shore Central Schools Evans-Brant Central School District

DIRECT DEPOSIT REQUEST PAY CHECK DELIVERY OPTIONS

A voided check and/or savings deposit slip **MUST** be attached to this document for Direct Deposit options.

Print Name: _____ Date of Request: _____

Signature: _____ Last 4 digits of SS#: _____

ENTIRE CHECK DEPOSITED: (You will receive a pay stub only)

- Deposit my **TOTAL** net check into my **checking / savings** account:
Account #: _____
Financial Institution: _____

PORTION OF CHECK DEPOSITED: (Use if you would like to split your deposit between two different providers.)

- Deposit \$ _____ into my **checking / savings** account
Account #: _____
Financial Institution: _____
- Deposit remainder into my **checking / savings** account
Account #: _____
Financial Institution: _____

STOP DIRECT DEPOSIT:

- Discontinue Direct Deposit (Use only to switch to a different provider.)
Account #: _____
Financial Institution: _____

ALTERNATE PAY STUB DELIVERY OPTIONS:

- Mail pay stub to my home via U.S. Mail
- Deliver pay stub to my building via interschool mail: _____